

**\$25 Application Fee**

## Rental Application

I hereby make application to rent \_\_\_\_\_ to be used as a dwelling unit.

Available Move in Date: \_\_\_\_\_ Lease Term Desired: \_\_\_\_\_

### ***Your Information***

Full Legal Name: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Driver's License #: \_\_\_\_\_ State Issued: \_\_\_\_\_

### ***Current Address***

### ***Previous Address***

Address: \_\_\_\_\_ Apt #: \_\_\_\_\_ Address: \_\_\_\_\_ Apt #: \_\_\_\_\_

City: \_\_\_\_\_ City: \_\_\_\_\_

Landlord's Name: \_\_\_\_\_ Landlord's Name: \_\_\_\_\_

Landlord's Phone: (\_\_\_\_) \_\_\_\_\_ Landlord's Phone: (\_\_\_\_) \_\_\_\_\_

Reason for Moving: \_\_\_\_\_ Reason for Moving: \_\_\_\_\_

Monthly Rent: \_\_\_\_\_ Monthly Rent: \_\_\_\_\_

When did you move in? \_\_\_\_\_ When did you move in? \_\_\_\_\_

### ***Your Current Employment***

Name of Employer: \_\_\_\_\_ Your Position: \_\_\_\_\_

Address: \_\_\_\_\_ Your start date: \_\_\_\_\_

City: \_\_\_\_\_ Employer's phone number: (\_\_\_\_) \_\_\_\_\_

Your Supervisor: \_\_\_\_\_ Monthly Salary: \_\_\_\_\_

### ***Your Personal History***

#### ***Have you ever?...***

Been asked to move out or evicted?  Yes  No Broken a rental agreement or lease?  Yes  No

Declared bankruptcy?  Yes  No Sued for nonpayment of rent?  Yes  No

Sued for damage to a rental unit?  Yes  No Convicted of a felony?  Yes  No

#### ***Other Residents: List the legal names and ages of ALL other people who will occupy this unit.***

Names & Ages: \_\_\_\_\_

### ***In Case of Emergency***

Emergency Contact: \_\_\_\_\_ Phone: \_\_\_\_\_ Relation: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### ***Please Read Carefully***

I hereby state and represent the information in this application is complete and accurate. I understand in the event a lease is entered into, it may be cancelled by the Landlord if any of the information provided in the application is materially inaccurate or incomplete. I understand if I am approved, but later choose for any reason, not to move in, the Security Deposit is forfeited. I hereby authorize the Landlord or Landlord's agents to verify the information on the application. Verification or re-verification of any information contained in the application will be retained by my Landlord. I hereby authorize Landlord to obtain information about me, including, but not limited to, this application, my credit, my tenant history, my check writing history, any court records and/or my criminal record, and I hereby authorize & instruct any entity or person contacted by Landlord or Landlord's agents will provide the name and number of the source of the information used in the verification process. I hereby authorize and permit Landlord to perform background checks and obtain information about me from credit reporting sources, current and previous landlords, personal and professional references, employers, banks & law enforcement agencies. I also authorize and give permission for all parties listed to disclose and information requested about me to the rental owner or manger stated above.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### **Office Use Only**

Date Received \_\_\_\_\_ Time Received \_\_\_\_\_

Date Verification completed \_\_\_\_\_ Denied Yes No

Reason: \_\_\_\_\_